

**Awards and Competitions
Report for Council 20 January 2015**

RECOMMENDED that

- (i) The following competitions and awards are facilitated by the Town Council in 2015: One competition each for Greenfylde and Swanmead Schools; Scarecrow competition; Citizens Award; Youth Citizens Award**
- (ii) The criteria and timing for each competition and award as detailed in this report is approved**
- (iii) Prizes for the competitions in (i) above are sought from local businesses and any shortfall is met from the community engagement budget**
- (iv) That the Town Clerk asks Councillors serving at the time of the competition to volunteer as judges with a view to having three Councillor judges for each competition**
- (v) The Mayor's Award is presented solely at the Mayor's discretion**

Introduction

1. For a number of years the Town Council has run various competitions and presented awards to local people. It has been the usual practice for each event to be approved on an individual basis. This year to assist administration all the details have been amalgamated and are presented to Council in a single report.

Contextual Information

2. Facilitating the competitions and awards helps promote interest and interaction between the Town Council and the community. These types of community engagement activities which embrace all residents of the town have been well supported by local businesses assisting with advertising and offering prizes.
3. Councillors have previously volunteered as judges and have said how much they had enjoyed the experience.
4. In addition to the annual competitions and awards, in 2014 the Town Council also facilitated two events held in conjunction with the weekly market these are ad hoc events and have not been included in this report.
5. The following table provides summary information on the various annual competitions and awards; a detailed sheet is provided for each competition and award.

Date report prepared: 14 January 2015

Contact for further information: Administration Officer tel: 01460 52149 or
email: town.council@ilminster.gov.uk

Competition or Award	Provisional Date publicity starts	Provisional Closing date	Number of judges	Prizes	Provisional Date winner announced
Greenfylde School Competitions	2 March 2015	15 April 2015	3 Councillors	Gift tokens 1 st = £15 2 nd = £10 3 rd = £5	To be confirmed with headteacher – School assembly/event
Swanmead School Competition	2 March 2015	15 April 2015	3 Councillors	Gift tokens 1 st = £15 2 nd = £10 3 rd = £5	To be confirmed with headteacher – School assembly/event
Scarecrow Competition	13 April 2015	28 May 2015	3 Councillors	Gift tokens 1 st = 30 2 nd = £20 3 rd = £15	Week commencing 22 nd June 2015
Citizens Award	2 nd March 2015	30 th March 2015	Mayor, Deputy Mayor and the Chair and Vice-Chair of the Open Spaces Committee, Resources Committee and Planning, Highways & Transport Committee (quorum to be 3)	Certificate	Annual Community Assembly 21 st April 2015
The Bradley Cullen Youth Citizens Award	2 nd March 2015	30 th March 2015	Mayor, Deputy Mayor and the Chair and Vice-Chair of the Open Spaces Committee, Resources Committee and Planning, Highways & Transport Committee (quorum to be 3)	Certificate	Annual Community Assembly 21 st April 2015
Mayor's Award	N/A	N/A	Mayor	Certificate	Annual Community Assembly 21 st April 2015

School Competitions

General Information

- A competition is run in conjunction with each school; they are independent of each other
- Not run in 2014, due to time constraints (both Town Council & Schools)
- Usually has a theme agreed with the head teacher: 2013 Greenfylde – Miniature Garden Display; 2013 Swanmead - Design a Skateboard (A4 Paper); 2012 Greenfylde – Miniature Garden Display; 2012 Swanmead – Decorate a Trainer

Prizes

- Gift Tokens funded by donation and Certificate produced by ITC Staff
- Usually presented at School assembly or other event

Timing

- Schools prefer earlier in the year
- Discuss dates with teachers (Mr Walker had indicated that spring was the preferred time of year)

Judges

- 3 Councillors

Scarecrow Competition

General Information

- The Competition is usually part of the Ilminster Midsummer Experience
- Entries need to close early enough to give sufficient time for ITC Staff to produce a map listing scarecrow locations. The map is used to enable residents and visitors to walk around the town and view the entries.
- Maps are usually available from the Town Council offices (when open) or the Meeting House, Ilminster: a map will also be displayed on the Town Council notice board and website.

Prizes

- Gift tokens to the value of £30, £20 and £15 for 1st, 2nd and 3rd places funded by donation and Certificate produced by ITC Staff

Timing

- Scarecrows to be displayed 11th -14th June 2015, to coincide with Ilminster Midsummer Experience

Judging

- 3 Councillors as judges, judging to be between 11th -14th June 2015
- Judges to submit results to ITC Office by 17th June 2015

Guidelines for entry

- The scarecrow does not need to be a traditional
- Can be made by anything and you are especially encouraged to use recycled materials.
- Scarecrow should include an element of plant material which can be dried, fresh or living.
- Entry is open to Individuals, organisations, groups and businesses
- Scarecrows can be any height up to a maximum of 1.8 metres
- Scarecrows must be made from scratch
- Scarecrows will be judged on strength, durability to the weather, imagination and character.
- Entry may be a single scarecrow, a family or a group
- Scarecrows should be displayed where they can be seen easily and on view

Citizens Award

General Information

- Nominations are made by members of the public to recognise individuals who have made a positive contribution to Ilminster

Prize

- Certificate which includes citation, certificate produced by ITC Staff

Timing

- Presented at the Annual Community Assembly (21 April 2015)

Judges

- Selection Committee comprises of Mayor, Deputy Mayor and the Chair and Vice-Chair of the Open Spaces Committee, Resources Committee and Planning, Highways & Transport Committee, quorum of 3

Guidelines for entry

- Nominees and those making the nominations for the Citizen's Award must be on the Electoral Roll for Ilminster
- Nominations must be signed by three individuals who are on the electoral role for Ilminster
- Nominations are not accepted from organisations or societies
- The award may be issued posthumously provided that the nomination closing date is no more than 1 year since the nominee deceased
- Serving Councillors from County, District or the Town Council are not eligible for nomination
- Nominees should not be told of their nomination.
- Nomination forms should either be completed in blank ink or typed

The Bradley Cullen Youth Citizens Award

General Information

Prizes

- Certificate which includes citation, certificate produced by ITC Staff

Timing

- Presented at the Annual Community Assembly (21 April 2015)

Judges

- Selection Committee comprises of Mayor, Deputy Mayor and the Chair and Vice-Chair of the Open Spaces Committee, Resources Committee and Planning, Highways & Transport Committee, quorum of 3

Guidelines for entry

- Nominations must be from individuals and not organisations or societies.
- The people making the nomination must live in Ilminster or go to school in Ilminster
- Nominees must:
 - Live in Ilminster or have done so within the 12 months immediately prior to the closing date for nominations
 - or
 - Go to school in Ilminster
 - or
 - Be an active member of an Ilminster based organisation
- The award may be issued posthumously provided that the nomination closing date is no more than 1 year since the nominee deceased

Mayor's Award

This award is issued at the Mayor's discretion. The recipient does not have to live in Ilminster but will have made a significant contribution to the town and its inhabitants.