

Minutes of the **Resources Committee** meeting held on **7th May 2024** at
19:47 hrs at the **Iminster Arts Centre, The Meeting House,**
Iminster, TA19 0AN

Chair: Cllr B Jenner-Hurford

Committee: Cllr B Hamilton, Cllr M James, Cllr P Sellers, Cllr S Shepherd

Officers: M Tredwin (Town Clerk), J Earp (Deputy Town Clerk/RFO), V Freeman
(Administration Officer)

In attendance: Cllr I MacKillop
No members of the public

R24-001 Public Forum
There were no members of the public present.

R24-002 Apologies for Absence
Cllr V Keitch
Cllr N Tinson
The Clerk has confirmed that reasons have been provided.

R24-003 Declarations of Interest
There were no declarations of interest.

R24-004 Dispensations
There were no dispensations requested or granted.

R24-005 Minutes
Members **RESOLVED** unanimously that the Minutes of the meeting held
on **7th November 2023** as an accurate record.
Proposer Cllr Hamilton **Seconded** Cllr Jenner-Hurford

R24-006 Financial Monitoring Report
Members **NOTED** the financial report.

R24-007 Financial Regulations
Members were advised that a new Financial Regulations model has
been received by NALC today, however, Members are asked to review
the proposed changes to the existing policy. Officers will bring a revised
and updated policy based on the updated NALC model to a future
meeting for Members to consider.

Members resolved unanimously to **RECOMMEND** to Full Council to
approve the proposed Financial Regulations for 2024/25.

Proposer Cllr Shepherd **Seconded** Cllr Hamilton



R24-008 New Website and SharePoint Update
The Town Clerk updated Members that SharePoint is working well. Please could Members confirm to the office whether they can access SharePoint and view the documents.
Members **NOTED** the report on SharePoint.

Members **RESOLVED** to delegate authority to officers to develop a website proposal for the Town Council to consider as per the report.
Proposer Cllr Jenner-Hurford **Seconded** Cllr Hamilton

R24-009 Cemetery Lodge Update
This item was moved to Exempt Business.

R24-010 Exempt Business
That in the view of the confidential nature of the business about to be transacted, it is advised in the public interest that the press and public be temporarily excluded while Members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960.
Proposer Cllr Hamilton **Seconded** Cllr Shepherd

R24-011 Cemetery Lodge Update
Members discussed various options regarding the Cemetery Lodge and the Cemetery water supply.

A. Members **RESOLVED** unanimously to agree to the quote for the separation of the water supply.

Proposer Cllr Hamilton **Seconded** Cllr Sellers

B. Members **RESOLVED** unanimously to delegate to officers to instruct a specialist professional with regards to the septic tank.

Proposer Cllr Hamilton **Seconded** Cllr Jenner-Hurford

Meeting ended 20:36

