

Town Council Action List For Council 14th October 2014
Updated 6th October 2014

No	Meeting Date and Minute Number	Topic	Action (To Do)	Action By	Action Taken	Date Completed
1	23.09.14 263	Funfair use of land and facilities	Discuss new charges with Fair Organisers	Town Clerk		
2	23.09.14 265	Future Education provision in Ilminster	Send report to headteachers	Town Clerk	Sent by email	25.09.14
3	19.08.14 TC 239	Open Spaces Review	Provide Councillors with a copy of up-to-date Business Plan	Town Clerk	09.09.14. Email sent to Football Club asking if it is possible to have an update copy to distribute to Councillors under confidential cover	
4	19.08.14 TC 239	Open Spaces Review	Town Clerk to double check S106 monies (pots)	Town Clerk	Email requesting information sent to SSDC 15.09.14 Response received that no change to information previously supplied, TC will be advised when any changes implemented	
5	19.08.14 TC 237	Council Office Accommodation	RESOLVED that Councillors Neave, Storey, and Shearman meet with a member of staff to come up with an outline of desirable future premises.	Town Clerk	Meeting arrangements are being made	

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6	22.07.14 T.C 221D	Open Spaces Review	That the soil samples and analysis are undertaken of the existing cricket square and the proposed location	Town Clerk / Football Club		
7	22.07.14 T.C 228	Hammerhead Land	Implement the Council's instructions	Town Clerk	Letter sent	
8.	24.06.14 T.C 193	Licence and Lease Review	RESOLVED that solicitors C be appointed to draft new licences/leases relating to the Recreation Ground & Britten's Field.	Town Clerk	Ongoing discussions before instruct Solicitors	
9	24.06.14 T.C 206	Update on Legal Action and Expenses.	RESOLVED that the Town Council takes the advice of the Solicitors.		Solicitors have filed ITC defence and contacted claimant to suggest a settlement	
10	10.06.14 RES 35	Town Sponsorship	RESOLVED (i) That the cost for a 1 year sponsorship of the Station Road / Reic Sur Belon Roundabout be £750.00 (ii) That the cost of sponsorship at the triangle or the top of North Street be £100 per year.		On - going	
11.	08.04.14 T.C 146	Action on Rural Planning Chaos	RESOLVED that the Town Clerk, the Chair of Resources and the Chair of Open Spaces have delegated authority to compose a letter to be sent to Mr E Pickles, Mr D Laws, Leaders of the District and County Councils, and SALC, hi lighting Ilminster Town Council's concerns on the quality and quantity	Town Clerk, Cllr Miller, Cllr Goodall		

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12.	08.04.14 T.C 151	Community Resilience Store	<p>of local development. The letter will be approved by Council.</p> <p>RESOLVED that the Town Council agrees in principle to rent two stores, preferably on either side of the town, and once all charges for storage have been received the matter will be taken back to Council with the options to be considered.</p>	Deputy Town Clerk	<p>10.06.14 - ITC understand valuation was undertaken on 09.06.14 – awaiting outcome</p> <p>20.06.14 All costs received, to be added to Council agenda 22.07.14</p> <p>Council agreed store locations (22.07.14) and relevant paperwork has been requested</p> <p>01.09.14 rent agreement signed and key handed over for Blackdown View garage</p> <p>Grant received from Devon & Somerset Fire & Rescue Service</p>	

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13.	03.12.13 T.C 80	Emergency Flood Plan	Cllr Vjeh investigating if funding available from the County Council.	Cllr Shearman	Vaughan Lee Tenancy agreement in draft form, expected occupancy 1 November 2014 Store Contents ordered	
14.	22.10.13 T.C 69	Project Plan	1. Path between the petrol filling station and Riec Sur Belon needs maintenance— Cllr Goodall reported it is the management company for Riec Sur Belon development (MeadFleet) – C.G will make them aware that this could be a flood risk. 2. Town Clerk to write a letter to express that the Town Council is dissatisfied with the attitude of the developer regarding proposed development and works so far. – Link to project Plan	Cllr Goodall	Cllr Vjeh reported at Council 23.09.14 no funding available from SCC	
15	SCC Investigation Winterhay Lane TC 05.02.13	Winterhay Lane Footpath	Resolved 1) that the Town Council stance is that it supports Winterhay Lane becoming a designated right of way 2) That Cllrs Swann(with Cllr Miller as deputy) attends the County Council's Regulation Committee on 7 th March 2013 to put the Town Council's view		1) Meeting booked for 7 th March 2013 Meeting Cancelled – Councillors and Mr Holtom informed	

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					2) Report and Recommendation received from SCC 3) Application to be placed before regulations Committee on 3 rd October 2013 4) Consideration by SCC Regulation Committee postponed 5) Regulation Committee decided Winterhay Lane Should be a Public Right of Way, awaiting for SCC to make order. 6) SCC have made an order. 7) 01.04.14 SCC have received objections and this will now be	

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					referred to the Planning Inspectorate. 8) Information from County Councillor suggests timescale for submission to Planning Inspectorate unknown	