

**Joy Norris**

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**From:** .jk>  
**Sent:** 02 July 2015 09:40  
**To:** Joy Norris  
**Subject:** Re: Work for Ilminster Town Council  
**Attachments:** Q2023\_s.pdf

Dear Joy

Thanks for your call yesterday.

I have updated the existing quote to show additional fees for including Herne Hill within the bat survey. The additional cost would cover the requirement for another surveyor to attend each visit to cover the area and the additional time spent installing and analysing automated equipment. I have also added 50% to the reporting and consultation budget.

I was a little unclear from our conversation whether you would be interested in us scoping out other potential species within Herne Hill – of course we can do this but we would have to amend our scope of works slightly.

One other thing we didn't discuss yesterday was the timing of works – ideally the bat surveys would cover the whole summer season through May to September/October. We are now in July so ideally the survey would run until next spring – would this be a problem for your timescales?

Please do not hesitate to call if you wish to discuss this further.

Kind regards

Alex

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**From:** Joy Norris <[town.clerk@ilminster.gov.uk](mailto:town.clerk@ilminster.gov.uk)>  
**Date:** Wednesday, 1 July 2015 13:01  
**To:** Alex Crossman <[alex@ates.co.uk](mailto:alex@ates.co.uk)>  
**Subject:** Work for Ilminster Town Council

Good morning,  
Further to our telephone conversation please can you confirm the email address for your referee as unfortunately the one that you gives us keeps bouncing the message back.

I've attached a map showing Britten's Field and Herne Hill, the football facility will be at the Northern end of Britten's Field so we are definitely interested in extending the bat survey for the whole of the field and possibly up onto Herne Hill as well. Britten's Field is 19 Acres and Herne Hill is 25 acres.

Please let me have a cost for surveying the additional area – our next Council meeting is 14 July and ideally I would like to give Councillors the cost at that meeting so as they can make a decision.





Miss J Norris – Town Clerk  
Ilminster Town Council  
Council Offices  
North Street  
Ilminster  
Somerset  
TA19 0DG

Our ref: Q2032

2 July 2015

Dear Joy

**BAT SURVEY AND IMPACT ASSESSMENT OF LAND AT BRITTEN'S FIELD AND HERNE HILL, ILMINSTER**

I would like to thank you for inviting Crossman Associates to provide a fee proposal for undertaking ecological work, which is required to inform the planning application for the installation of floodlighting at the above address. The survey would be extended to cover the adjoining land at Herne Hill.

The scope of works is based on my experience of similar projects and methods and current best practice guidance; the work would include a daytime survey, three automated evening activity surveys, three transect surveys and reporting. On completion of the first survey schedule an interim assessment would be made of the suitability and scope of the assessment.

Timings and associated fees are detailed at the end of the letter.

**BAT SURVEY**

The survey work would follow guidance set out within the Bat Conservation Trust Good Practice Guidelines (2012), Bat Mitigation Guidelines (English Nature, 2004) and the Bat Workers' Manual (JNCC, 2004).

**Crossman Associates**  
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Crossman Associates is a trading name of Alex  
Crossman Environmental Consulting Ltd.  
Director: Alex Crossman BSc (Hons) MCIEEM  
Registered In England and Wales No. 07584957  
VAT No. 153020845

Where possible, surveys visits would be combined to save costs.

#### *Daytime survey*

Any structures or mature trees on site would be assessed to ascertain their potential to support roosting bats.

The daytime survey would also be used to map a transect route that can be walked during the manual evening transect surveys (see below) and suitable locations for installing automated survey devices. The transect route would include hedgerows and other linear features close to the proposed wind turbine locations.

#### *Automated Evening Activity Surveys*

Automated evening surveys would be undertaken to assess bat activity along the boundaries of the site. The use of Anabat technology would be used (or similar) with the detector being mounted on the ground with the microphone pointing along the alignment of boundary features to efficiently record activity.

The data would later be analysed using computer software and bat activity and passes would be tallied. Two sets of data would be recorded over two five day periods during May and June/July

#### *Manual Evening Transect Surveys*

Nocturnal activity surveys would be undertaken using frequency division bat detectors and MP3 recording device to later analyse recordings using dedicated computer software. The surveys would record bat activity around the existing site boundary.

Three surveys would be undertaken during summer and autumn to account for variations in bat activity across the seasons; surveys would begin at sunset and continue for three hours. The three surveys would be undertaken in combination with the site visits required to site and remove the automated devices.

### **REPORTING (IMPACT ASSESSMENT) AND CONSULTATION**

A report would be compiled to include survey methodologies, results and ecological considerations such as constraints and opportunities for the proposals. Where protected species have been identified, detailed mitigation strategies will be included so that the local planning authority can assess how these species can be protected within the proposals. The report would also provide information on possible ecological features that could be incorporated into the proposals to further enhance the site for wildlife. This work would

include up to one hour of consultation with the local planning authority, statutory consultees and other interested parties.

The fee includes a single round of amendments from the client and members of the consultants team.

*Data request*

Somerset Environmental Records Centre (SERC) would be contacted for existing records of bats in the area; the data will allow for the survey results within this scope to be put into local context and would allow for a more detailed assessment of the possible impacts. SERC may charge a small fee of approximately £50.00 for this service, which will be passed on as a disbursement.

**TIMING**

Task	2015				2016				
	July	Aug	Sep	Oct	May	June	July	Aug	Sep
Daytime survey	□								
Automated bat survey	□		□		□				
Manual transect survey	□			□		□			
Reporting						□			

The survey work would take several months to complete in order to gain information on the seasonal usage of the site by bats. The report would be ready ten working days after the completion of the survey work. The table below gives an indication of project timings.

## Fees

Daytime survey, automated survey and manual survey	£1420.00
<i>Additional survey cost for Herne Hill</i>	<i>£600.00</i>
Reporting and consultation	£500.00
<i>Additional reporting and consultation cost for Herne Hill</i>	<i>£250.00</i>
<b>TOTAL</b>	<b>£2770.00</b>

### VAT is chargeable at 20%

The quotation includes all expenses. The fee would be charged as interim payments during the course of works.

It should be noted that further ecological surveys and assessment may be required for the site to meet national guidelines, policy and legislation. Any additional recommended survey work will be clearly explained within the survey report. It should also be noted that the scope of this work follows guidance for a single a wind turbine and it is possible that further work maybe required

Please do not hesitate to contact me if you require further information.

Yours sincerely



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Alex Crossman BSc (Hons) MIEEM  
*Managing Director*