

Resources Committee
June 2015
2

Received 01.04

Agenda 8b

ILMINSTER TOWN COUNCIL

Council Offices
North Street
ILMINSTER
Somerset
TA19 0DG

Tel: 01460 52149
Fax: 01460 55642
e-mail: town.council@ilminster.gov.uk



Town Clerk: Joy Norris

19 September 2014

Mr C Lawrence
Verger St Mary's Church

Joy and Gem
Address Redacted happy for us to
pay £70.00 or more?

Dear Mr Lawrence,

I am writing regarding your request for the Town Council to make a contribution towards the binding of your compilation of the list of the people who served in the First World War and survived.

The Resources Committee have agreed that based on your quotation of a total cost of £60.00+ VAT it is willing to pay 1/3 of the total cost of the binding.

Please send us a copy of the invoice and advise us to whom the cheque should be made payable so that we can arrange payment of the amount agreed

The Committee understands that the Church is home to a compilation of people who lost their lives and would suggest that both volumes should be bound to a similar standard; the Committee would therefore be willing to consider a further request so that the volumes were bound in a complementary manner.

Yours Sincerely

Joy Norris
Town Clerk

55 80%

Resources Committee, 9th June 2015, Agenda NO 8b

Sales Invoice

INVOICE ADDRESS:	DELIVERY ADDRESS:
Lawrence	Lawrence

DETAILS:	
Your Reference CHRIS	Our Ref: SINV00048652
Contact:	A/C Code: CHR004
Department: -	Currency: GBP
Invoice Date: 20/03/2015	V.A.T. Reg: 362 0762 66

CODE	DESCRIPTION	QTY	PACK	VAT	EACH	TOTAL
Your Ref: CHRIS		Our Ref: SORD00080160		Date: 16/03/2015		
BX06551	Elba Panorama Presentation Binder A4 4D-Ring 50mm Red 40000	1	4	S	49.95	49.95
BX06571	Elba Panorama Presentation Lever Arch File A4 70mm Red (Pk 5)	1	5	S	52.84	52.84
						102.79

VAT SUMMARY: Vate Type: Goods Value: VAT Rate: VAT Amount:

Standard Rate 102.79 20.00 20.56

Total Goods:	102.79
V.A.T.:	20.56
Total Inc. V.A.T.:	123.35

Our bank details are as follows -
Premier Vanguard Limited
UK Bank Ltd.

Resources Committee, 9th June 2015, Agenda No 8b

ILMINSTER
17 JUN 2014
TOWN COUNCIL

Address
Redacted

Dear Town Council,

For many months now I have been researching the names of the people born in Ilminster who served in the First World War, **but survived**. The list I compiled from various databases was put up in the Minster for people to add any names that they thought had been missed, following an article in the local press. With that process now completed I am seeking funding of an appropriate binder to be permanently displayed in the Minster.

A company that makes one-off, bespoke binders has quoted me £60 + VAT. St Mary's has promised to pay a third of the cost and I am hoping the Town Council can contribute a third as well with the Royal British Legion paying the other third.

The proposed folder is burgundy in colour with gold lettering, in a landscape format so that all the details can be displayed. Name/Address in Ilminster/Regiment/Rank.

My initial thought for a title is "Ilminster Survivors of the First World War" but I am very open to other ideas. Just one thing to consider, the term "Men" cannot be used on its own, as there is one woman on the list!

Chris Lawrence
Verger at St. Mary's

Signature
Redacted

Resources Committee, 9th June 2015, Agenda 8b