

# ILMINSTER TOWN COUNCIL

Minutes of a meeting of the **FINANCE & POLICY COMMITTEE** held in the Council Chamber, Ilminster on Tuesday 28 August 2012 at 8.45pm

## **Present**

**Chairman:** Cllr D Miller

**Councillors:** Cllr S Austin, Cllr P Burton, Cllr C Goodall, Cllr J Pallister, Cllr S Sainsbury, Cllr A Shearman, Cllr S Shepherd, Cllr R Swann, Cllr E J Taylor and Cllr Whaites

**Officers:** Mrs M Shelley, Mrs R Hope,

## **1. Apologies for absence**

Apologies for absence were received from Cllr's Lawson and Vjeh.

## **2. Declarations of Interest**

Cllr Shepherd declared an interest in item 7, Carnival Committee grant request.

## **3. Minutes of the Previous Meeting**

It was RESOLVED that the minutes of the Finance and Policy Committee meeting held on 29 May be approved and signed as a correct record.

## **5. Matters arising from the Minutes**

Item 11 Queens Diamond Jubilee

Cllr Taylor reported that the final accounts would be brought to the next Finance and Policy meeting.

## **6. Timetable for agreeing 2013 Council Tax**

Cllr Miller proposed the following timetable for agreeing 2013 Council tax.

- (a) Formulation of budget at the Open Spaces Committee meeting on October 23<sup>rd</sup>, Finance and Policy meetings on 13 November and 18 December.
- (b) Setting of Council Tax for 2013 at the Council meeting on 8 January 2013

The committee agreed to this proposal.

## **7. Town Clerk's Report and Correspondence**

### **(a) Ilminster Carnival Committee grant request**

The Committee were in receipt of a letter requesting funding for the Carnival Committee. Due to changes in legislation they were now required to retrain those involved in putting out signs for road closures. The training for each individual would cost £198.00.

Cllr Taylor reported that the Jubilee committee were hoping to give a donation to the Carnival Committee in recognition of their support for the Jubilee event.

It was RESOLVED to RECOMMEND that a grant of £198 should be given to the Carnival Committee for the training of one person.

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Following further discussion, it was RESOLVED to RECOMMEND that a further grant of £198 should be given to the Carnival Committee for the training of a second person.

The Deputy Clerk reported that

- (a) There was to be a meeting on Riec sur Belon Way regarding the bus stop issues. This was scheduled for September 10<sup>th</sup> at 9am. Councillors were welcome to attend.
- (b) Code of Conduct training was available for Councillors October 4<sup>th</sup> 2.30pm at Somerton and October 9<sup>th</sup> 7.30pm at Edington
- (c) Due to issues with the skate park the invoice would not be paid in full. It had been agreed to withhold 10% of the costs until the remedial work had taken place. Cllr Goodall commented that it was anticipated that this would be during term time.

## In camera

### 8. External support for projects

Cllr Goodall reported that through her role as Chair of Open Spaces she had become aware of the need for professional help on various projects the Town Council was undertaking. Cllr Goodall wished to recommend that the Council considers using the property and projects officer currently working on a part time basis for Crewkerne Town Council.

Following discussion it was RESLOVED to RECOMMEND that the property and projects officer should be employed for an initial period ten hours. The situation would then be reviewed.

### 9. Cemetery Wall correspondence

Cllr Miller asked if the Committee wished to make any alterations to the letter before them. There were no alterations to be made, the Committee asked Cllr Goodall as Chair of Open Spaces to be the signatory on the letter.

The meeting closed at 9.25 pm

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Signed

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Date