

ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris



22nd July 2014

Dear Councillor

A meeting of the **OPEN SPACES COMMITTEE** which you are summoned to attend will be held on **Tuesday 29 July 2014** at 7.30pm. The meeting will be held in the Council Chamber, Council Offices, North Street, Ilminster.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Joy Norris', is written over a faint, larger version of the same signature.

Joy Norris
Town Clerk

OPEN SPACES AGENDA

1. **Apologies for absence.**
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interest.**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of interest.
3. **Minutes.**
 - a) To confirm the minutes of the meeting held on **3 June 2014** as a correct record. (to follow)
 - b) To consider the action list relating to the Open Spaces committee. (to follow)
4. **Wardens Report.**
To receive the report from the Senior Open Spaces Warden about recent open spaces activities in Ilminster.(report attached, agenda item 4)
5. **Police Report**
This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

6. Financial Comparison & Virements

To receive information about the Open Spaces expenditure and commitments to date when compared with the 2014/15 budget. (report attached, agenda item 6)

7. Feedback from Councillor Walkabouts

Councillors have recently had the opportunity to participate in walkabouts of the Cemetery, the Minster, the Recreation Ground, Britten's Field and Herne Hill. This agenda item provides the opportunity for Councillors to give feedback particularly on the following:

- A) Cemetery maintenance
- B) Owl boxes
- C) Grass length on the land between Britten's Field and the Ridge Path
- D) Herne Hill access
- E) Proposed Lookout point
- F) The Canal
- G) Multi Use Games Area

8. Land at Court Barton

To consider a request from the Ilminster Education Foundation for the Council to take over maintenance of the grass area in the centre of Court Barton.

9. Church Railings

To consider the appointment of a contractor to paint the church railings. (report to follow)

10. Temporary Vehicular Access Over Council Land

To consider a request to allow vehicular access over council land to enable a resident of The Incline to remove excavated soil from their garden.