

ILMINSTER TOWN COUNCIL

Council Offices
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Town Clerk: **Joy Norris**

A meeting of the **Town Council** will take place on **Tuesday 8th April 2014** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Committee. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. This section is not part of the formal meeting of the Council and minutes will not be produced.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

Date:

AGENDA

1. **Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
3. **Minutes**
 - a) To confirm the minutes of the meeting held on **25th March 2014** as a correct record.
 - b) To consider the office Action Plan relating to the Town Council Meetings.

4. **Mayor's Announcements/Engagements**
 - a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements
 - b) The Mayor attended the following engagements between **25th February 2014** and **25th March 2014**.
 - Monday 10th March 2014 Mayoral Visit Ilminster Guides
 - Tuesday 11th March 2014 Yeovil Town Council Civic Day
 - Friday 14th March 2014 South Somerset District Council's Civic Evening Performance of 'Sister Act' by Yeovil Amateur Operatic Society at the Octagon Theatre, Yeovil
 - Thursday 20th March 2014 Ilminster Dementia Action Alliance Launch Event at Muchelney House, Ilminster
 - Sunday 23rd March 2014 High Sheriff of Somerset Mrs Maureen Whitmore's Legal Service at Wells Cathedral
 - Friday 28th March 2014 Chard Town Council Performance 'A funny thing that happened on the way to the Forum' by Chard Light Operatic Society.
5. **Police Report**

Ilminster Beat Report – **April 2014**
A written Police Report for the Month of February was circulated via email on the 4th March 2014 to all Councillors
6. **Report from the County Councillor for the Ilminster Division**

To receive a report from the County Councillor
County Councillor Report March 2014 – Cllr Linda Vjeh (attached, Agenda item 6)
County Councillor Vjeh circulated February's written report via email on 3rd March 2014 to all Councillors as noted on the Minutes of the Town Council Meeting held on 25th February 2014.
7. **Reports from District Councillors**

To receive reports from District Councillors
8. **Reports from Representatives on Outside Bodies**

To receive reports from Representatives on Outside Bodies.
Chamber of Commerce – Cllr Emma Jane Taylor
9. **Action on Rural Planning Chaos**

Local Councils have been contacted by Huish Episcopi Parish Council and asked to consider lobbying Government regarding the current planning processes.
10. **Review of Committees**

Six months ago the Town Council introduced a revised Committee Structure, the Council is asked to consider whether further changes are required.
11. **Review of Public Participation at Council and Committee Meetings.**

The present arrangements have been in place for at least two years and have been used extensively particularly during the early part of 2014 (Local Plan and Open Spaces Review meetings). It would therefore seem an appropriate time to re-evaluate the existing arrangements and ensure they are effective and manageable.

- 12. Scarecrow Competition**
Ilminster Midsummer Experience have asked whether or not the Town Council will once again organise the Scarecrow Competition. If the Council is to proceed, judging arrangements need to be decided.
- 13. Citizens Award**
The Town Council presents an award to a nominee in recognition of outstanding service to the town. The Council is requested to agree on the judging arrangements
- 14. Community Resilience Store**
To consider and agree on the rental costs to be applied for the provision of Community Resilience Stores located in Ilminster.
- 15. Authorisation of Payments and Notification of Virements**
The Schedule of Payments for authorisation is attached for Council's approval.
- 16. Project Plan**
To consider progress on the project plan and whether any changes are necessary.
- 17. Clerk's Updates**
The following Clerk's Updates have been sent by email since the last Council agenda was published.

Number	Date	Topic
3/14	21.02.143rd	North Street Road Closure Somerset Levels Relief Fund from Bath & West Of England Society Temporary Road Closure Court Barton and Church Street, Crewkerne Thank you letter Donation to the Beacon Centre Somerset Minerals Plan Consultation Office Computers and Computer System
4/14	04.03.14	Office telephones Office computers / email Police Report Training Opportunities Temporary Road Closure
5/14	18.03.14	25 March Meetings Committee Structure Public Participation At Council Meetings Somerset Minerals Plan Letter re Ditton Street Flooding Responsibilities

- 18 To Consider taking agenda items 19, 20 & 21 without members of the public and press present, due to the confidential nature of the business to be transacted."**

- 19 **Community Right to Bid**
The Localism Act 2011 gives communities the right to bid for land or buildings which they believe could be beneficial to their communities. The Council are asked to consider nominating community assets, to be recorded.
- 20 **Accepting Apologies**
To consider and approve a Councillor's absence.
21. **Update on the North West Cemetery Wall**
The Town Clerk provide an oral update the Council on the North West Cemetery Wall.

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Reminders

Meetings

- 15 April Planning
- 22 April Open Spaces
- 29 April Resources
- 6 May Annual Town Meeting
- 13 May Annual Council Meeting